



*Citizens Advisory Committee Meeting*  
**SUMMARY OF DISCUSSION & ACTIONS**

**MEETING DATE:** July 24, 2013

**MEMBERS PRESENT:** Jeff Altman, Robert Barnes, Ludwik Bednarz, Russell Driver, Michael Dupray, Richard Evans, Sally Germain, Dave Kurrent, Linda Mannina, Mark Roberts, Stephen Smith, Pamela Stewart-Wagner, Alesia Strauch, Yolanda Vega and Larry Wirick

**STAFF PRESENT:** Matt Kelly, Associate Transportation Planner

**SUMMARY PREPARED BY:** Diane Bodon, Planning Assistant

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- A. CONVENE MEETING:** Chair Smith convened the meeting at 6:00 p.m.
- B. PUBLIC COMMENT:** No comments from the public.
- C. APPROVAL OF SUMMARY OF ACTIONS:** CAC Meeting of June 26, 2013.

*ACTION:* Motion to approve the summary of actions was made by Dave Kurrent, and seconded by Linda Mannina.

**1.0 GENERAL BUSINESS**

- 1.1 CAC Attendance Log**
- 1.2 CCTA Meeting Calendar**
- 1.3 CAC Roster**

**2.0 MAJOR DISCUSSION ITEMS**

As a courtesy to the Town of Danville, Chair Smith moved up item 2.2: Review of the Town of Danville's checklist because staff from the Town of Moraga had not yet arrived.

**2.1 Review of the Town of Moraga's Calendar Years (CY) 2010 & 2011 Growth Management Program Compliance Checklist.**

*ACTION:* Motion to recommend approval of the Town of Moraga's CYs 2010 & 2011 GMP Checklist was made by Russell Driver, and seconded by Yolanda Vega. Approved.

*DISCUSSION:* Ellen Clark, Town of Moraga's Senior Planner, was present to respond to questions. David Kurrent, Chair of the CAC GMP Subcommittee stated that the checklist was complete and recommended approval.

**2.2 Review of the Town of Danville's Calendar Years (CYs) 2010 & 2011 Growth Management Program Compliance Checklist.**

*ACTION:* Motion to recommend approval of the Town of Danville's CYs 2010 & 2011 GMP Checklist was made by Alicia Strauch, and seconded by Sally Germain. Approved.

*DISCUSSION:* Andy Dillard, Town of Danville's Transportation Engineering Associate, and Kevin Gailey, Town of Danville's Chief of Planning, were present to respond to questions. Mr. Kurrent stated that the GMP Subcommittee recommended approval of the City of Pinole's CYs 2010 & 2011 checklist.

**2.3 Draft 2013 Update of the Contra Costa Congestion Management Program (CMP).**

*ACTION:* Information Only.

*DISCUSSION:* Matt Kelly, CCTA's Associate Transportation Planner, provided a Powerpoint presentation on the update of the 2013 Congestion Management Program. He explained that the CMP must be updated every two years according to State law, established in 1991. He further explained that the CMP is evaluated by MTC for consistency with the current RTP. MTC then incorporates CCTA's CMP into its Regional Transportation Improvement Program.

Mr. Kelly reported that staff prepared the administrative draft 2013 CMP for circulation, review and comment by RTPC-TACs and other interested parties based on the scope approved by the Authority in May 2013. He noted that comments by the RTPCs on the draft CMP and CIP edits would be due by September 27<sup>th</sup>. Additionally, he stated that comments received and projects included in the CIP would be incorporated and forwarded to MTC as part of the 2013 CMP in October. Authority adoption of the final 2013 CMP is scheduled for December.

### **3.0 REPORTS**

#### **3.1 CCTA Committee Reports by CAC Member:**

- Administration & Projects Committee (APC)
- Planning Committee (PC)
- Full Board Meeting (CCTA):

#### **4.0 CAC MEMBER/STAFF COMMENTS:**

#### **5.0 CORRESPONDENCE/NEWS CLIPPINGS:** None

#### **6.0 FUTURE AGENDA ITEMS:**

- Review and provide comments on the Draft Congestion Management Program
- Invite EBRPD to present update on new developments

#### **7.0 ADJOURNMENT:** The meeting was adjourned at 8:07 p.m. The next regular meeting is scheduled for Wednesday, September 25, 2013 at 6:00 p.m.