



Planning Committee Meeting **MINUTES**

MEETING DATE: October 2, 2013

MEMBERS PRESENT: Dave Hudson (Vice Chair), Janet Abelson, Karen Mitchoff, Kevin Romick and Julie Pierce for David Durant

MEMBERS ABSENT: David Durant (Chair)

STAFF PRESENT: Randell Iwasaki, Martin Engelmann, Matt Kelly, and Peter Engel

MINUTES PREPARED BY: Diane Bodon

- A. **CONVENE MEETING:** *Vice Chair Hudson* convened the meeting at 6:00 p.m. on behalf of *Chair Durant*.
- B. **PUBLIC COMMENT:** None
- C. **APPROVAL OF MINUTES:** Planning Committee Minutes of September 4, 2013.

ACTION: Motion to approve the minutes was made by *Commissioner Romick* and seconded by *Commissioner Pierce*. The motion passed, 3-0. (*Commissioners Abelson and Mitchoff* had not yet arrived)

CONSENT CALENDAR ITEMS

ACTION: Motion to approve the Consent Calendar was made by *Commissioner Romick* and seconded by *Commissioner Pierce*. The motion passed, 3-0. (*Commissioners Abelson and Mitchoff* had not yet arrived)

- 1.0 **Approval of the City of Pleasant Hill's Calendar Years (CY)s 2010 & 2011 Growth Management Program (GMP) Compliance Checklist.**
- 2.0 **Approval of the City of Martinez' Calendar Years (CY)s 2010 & 2011 Growth Management Program (GMP) Compliance Checklist.**
- 3.0 **Approval to Extend the Deadline for Submittal of the CYs 2010 & 2011 GMP Compliance Checklist based upon a Statement of Progress Received from the City of Hercules.**

- 4.0 **FY 2013-14 Allocation of Measure J Central County Additional Transportation Programs for Seniors and People with Disabilities (Program 20a) Funding.**
- 5.0 **Approval of FY 2013-14 Measure J Allocation for the Central County Safe Transportation for Children Program (Sub-Regional Program 21a).**
- 6.0 **Revision of Resolution 12-47-G Repair and Rehabilitation of Delta de Anza and Marsh Creek Trails.**
- 7.0 **Adoption of Amended Cooperative Agreements 12W.04 and 13W.02 and Funding Resolution 13-50-G.**
- 8.0 **Adoption of Resolution 13-48-G Authorizing Application for Funding for the PDA Planning Grant Program.**

End of Consent Calendar

REGULAR AGENDA ITEMS

- 9.0 **Discussion of Vision, Goals, and Current Issues for the 2014 CTP Update.**

ACTION: Motion to approve was made by *Commissioner Pierce* and seconded by *Commissioner Mitchoff*. The motion passed, 5-0.

DISCUSSION: Mr. Martin Engelmann, CCTA's Deputy Executive Director for Planning, reported that staff proposes to release a discussion paper regarding the draft 2014 CTP Update vision, goals, and current issues to the RTPCs for review and comment in parallel with the development of the draft Action Plan updates. He said based upon comments received from Board of Supervisors and SWAT, staff has incorporated sustainability into the definition of a balanced safe and efficient transportation network by revising it to a "balanced, safe, sustainable, and efficient transportation network". He said that this minor revision would capture the overall intent of SB 375 and the SCS.

Mr. Engelmann explained that the vision was supported by four goals. The adopted goals in the 2009 CTP are as follows: 1) enhance the movement of people and goods; 2) manage the impacts of growth; 3) expand safe, convenient and affordable alternatives to the single occupant vehicle; and 4) maintain the transportation system. He further explained that staff proposed revisions to those goals to address several concerns that had emerged regarding environmental justice, sustainability, safe routes to school, freight movement and the SCS adopted by MTC in July 2013. He referred the Planning Committee to page 9-8 of the packet to review the proposed revisions to the goals: 1) support the efficient and reliable movement of people and goods; 2) manage growth to sustain Contra Costa's economy its environment and

support its communities; 3) expand safe, convenient and affordable alternatives to the single occupant vehicle; 4) maintain the transportation system; and 5) invest wisely to maximize the benefits of available funding. Mr. Engelmann stated staff recommends adding the fifth goal to demonstrate that as an agency, the Authority is working to develop Contra Costa into an extensive, modern transportation network. He concluded the first part of his report by stating that staff recommends circulating the draft discussion paper to the RTPCs.

Mr. Engelmann stated that the second part of the report was the development of the Action Plans for Routes of Regional Significance which involves objectives for the regional routes, how to address congestion, and what are the measures, project and programs to be implement to achieve the objectives.

Mr. Bill Loudon, from DKS, provided an update on the Action Plans. He said that good progress was made in all 5 regions (West, Central, East, Lamorinda, and Tri-Valley) since January 2013. He stated that the RTPC TACs would be receiving a preliminary report to review in October. He finalized his report by stating that the completion of the draft Action Plans is scheduled for January 2014, and the draft CTP would be released in April 2014.

Commissioner Pierce stated that she did not disagree with releasing the draft CTP Vision, Goals, and Issues Paper but expressed concern over the fifth goal because of the implied message it could give regarding the Authority's work. She recommended adding continue to the fifth goal so that it read: Continue to invest wisely to maximize the benefits of available funding. Staff agreed.

Mr. Engelmann noted that WCCTAC requested to have McDonald Avenue deleted as a Route of Regional Significance.

Vice Chair Hudson requested that the RTPCs receive a map of the CARE areas.

10.0 Preliminary Review of the Calendar Year 2012 & 2013 Measure J Growth Management Program (GMP) Biennial Compliance Checklist.

ACTION: Motion to approve was made by *Commissioner Pierce* and seconded by *Commissioner Romick*. The motion passed, 5-0.

DISCUSSION: Mr. Engelmann reported that the CYs 2010 & 2011 GMP Checklist reporting cycle ended with almost all cities submitting their checklists with the exception of the Cities of Hercules and Pittsburg. He noted that both cities have been in contact with Authority staff and would be submitting their checklists by November – December timeframe. He also stated that the City of Pittsburg has rejoined ECCRFFA and would be bringing their checklist for approval to the Authority in November.

He noted that under existing Authority policy, local jurisdictions are to report on their compliance with the GMP every two years by submitting a biennial compliance checklist. He explained that the next GMP compliance reporting period would cover CYs 2012 & 2013. He then recommended that the Planning Committee delegate the detailed discussion of the Measure J Checklist to the Growth Management Task Force.

Commissioner Abelson recommended that the requirement for signage that attributes funding to Measure J projects also apply to programs.

Mr. Randell Iwasaki, CCTA's Executive Director, agreed with *Commissioner Abelson's* recommendation and stated that CCTA's Director of External Affairs will work with the Planning department to incorporate that language.

Commissioner Mitchoff noted that Steve Goetz, the County delegate on the GMP Task force, would be retiring soon and she inquired how a replacement would be selected. Mr. Engelmann explained that the County position would remain and would go to the member's successor.

11.0 SB 375/SCS Implementation Update.

ACTION: Information Only – No Action Taken.

DISCUSSION: Mr. Engelmann reported that the Draft SR 239 Feasibility report would be presented to the Board at the Authority October 16th meeting.

12.0 Other Business: None.

13.0 News Clippings and Correspondence: None

14.0 Adjournment: The meeting was adjourned at 6:33 p.m. The next regular meeting is scheduled for Wednesday, November 6, 2013 at 6:00 p.m.