



Planning Committee Meeting **MINUTES**

MEETING DATE: April 3, 2013

MEMBERS PRESENT: David Durant (Chair), Dave Hudson (Vice Chair), Janet Abelson, Karen Mitchoff, and Kevin Romick

STAFF PRESENT: Randell Iwasaki, Martin Engelmann, Brad Beck, and Matt Kelly

MINUTES PREPARED BY: Diane Bodon

- A. **CONVENE MEETING:** *Commissioner Durant* convened the meeting at 6:00 p.m.
- B. **PUBLIC COMMENT:** None.
- C. **APPROVAL OF MINUTES:** Planning Committee Minutes of March 6, 2013.

ACTION: Motion to approve the minutes was made by *Commissioner Hudson* and seconded by *Commissioner Romick*. The motion passed, 5-0.

CONSENT CALENDAR ITEMS

No Items on Consent

End of Consent Calendar

REGULAR AGENDA ITEMS

1.0 Update on Draft Plan Bay Area (the 2013 Regional Transportation Plan (RTP)).

ACTION: Information Only – No Action Taken.

DISCUSSION: Martin Engelmann, CCTA's Deputy Executive Director, Planning reported that the draft 2013 RTP along with the DEIR was released by MTC in March and was out for review. He said that Mr. Steve Heminger, MTC's Executive Director will present the RTP at the April 17th Authority meeting. He noted that Authority staff will have a month to comment and bring the comments to the May Planning Committee meeting. Comments are due to MTC by May 16, 2013.

2.0 Approve Transmittal of Draft PDA Investment and Growth Strategy to MTC for Review and Comment.

ACTION: Motion to approve transmittal of the Draft PDA Investment and Growth Strategy to the Authority along with comments received from SWAT was made by *Commissioner Hudson* and seconded by *Commissioner Romick*. The motion passed, 5-0.

DISCUSSION: Brad Beck, CCTA's Senior Transportation Planner, stated that one of the requirements of the OneBayArea Grant Program was that CMAs must prepare and adopt a PDA and Investment Growth Strategy by May 1, 2013, to guide transportation investments that support and encourage the development of Priority Development Areas (PDAs) in Contra Costa. He explained that the draft PDA Strategy begins with the purpose of PDAs, identifies the issues affecting the development of PDAs, and inventories PDAs within Contra Costa. He further explained that it identifies four objectives and eight actions for achieving those objectives as well as the process for setting priorities for both the OBAG funds and the PDA planning grants.

Mr. Beck reported that the Authority would approve the PDA Strategy in April and submit it to MTC by May 1, 2013. He said staff will gather comments from both MTC and RTPCs through July and will use the comments to change and modify the approach to the update. He said the Call for Projects will be released later this year, followed by work on the PDA Strategy in a few months and approval to adopt in April 2014.

Mr. Martin Engelmann thanked and acknowledged Mr. Beck and Mr. Walter Keiser from Economic Planning Systems for their hard work in developing the PDA Strategy. He also stated that he received comments from SWAT and requested that staff be given time to incorporate those comments for consideration in May.

Commissioner Durant asked Mr. Engelmann to clarify the nature of the comments made by SWAT. Mr. Engelmann responded that some comments were minor typographical changes, and another was SWAT's request for Authority staff to highlight that Contra Costa County was already doing a lot of what was being asked, and SWAT suggested it be underscored.

Commissioner Hudson moved that staff incorporate SWAT's comments and review it at the next Authority meeting.

3.0 Circulation of Draft Fiscal Year (FY) 2013-14 Congestion Management Agency (CMA) Budget.

ACTION: Motion to approve the circulation of the Draft Fiscal Year (FY) 2013-14 Congestion Management Agency (CMA) Budget was made by *Commissioner Hudson* and seconded by *Commissioner Abelson*. The motion passed, 5-0.

DISCUSSION: Mr. Engelmann reported that the Joint Powers Agreement requires that the Authority approve and circulate a preliminary budget in April of each calendar year. He said that staff prepared the draft Fiscal Year 2013-14 CMA budget, and that it would be circulated to the Public Manager's Association for review and comment following the Planning Committee meeting.

Commissioner Abelson noted that a revision was needed in Attachment H. She requested that WCCTAC, TRANSPAN and TRANSPAC be added to the list of acronyms.

4.0 TriLink 239-Update.

ACTION: Information Only – No Action Taken.

DISCUSSION: Mr. Engelmann reported that in January 2012, the Authority assumed responsibility for overseeing a \$3.6 million corridor study for a multi-modal transportation connection between Brentwood and Tracy. He stated that staff has been working with Parsons Transportation Group (PTG) and their subconsultants to develop concepts. He said that Authority staff was ready to publicly release some corridor concepts to the community and was requesting authorization to bring the proposal to the Authority in May 2013.

Mr. Engelmann introduced Steve Morton, Project Manager from PTG who provided a brief presentation on the Project Impetus.

Commissioners Hudson, Romick and Durant agreed with the need for this project and stressed the importance of moving forward with this study.

5.0 Tassajara Parks Agency Comment Request.

ACTION: Motion to remove item from the Planning Committee agenda was made by *Commissioner Mitchoff* and seconded by *Commissioner Hudson*. The motion passed, 5-0.

DISCUSSION: Commissioner Mitchoff requested that this item be tabled because there were no updates and the County was not ready to comment. She expressed concern over making comments on preliminary plans.

Commissioner Hudson agreed with Commissioner Mitchoff and requested that comments not be made unless specifically requested by Contra Costa County.

6.0 SB 375/SCS Implementation Update.

ACTION: Information Only – No Action Taken.

DISCUSSION: Mr. Engelmann reported that on April 17th there would be a presentation to the Board regarding the RTP and a public workshop would follow on Monday April 22nd at the Marriott Hotel in Walnut Creek at 6:30 p.m. He said that CCTA will be staffing a table at the public workshop to answer questions regarding Measure J.

Mr. Engelmann reported that the Call for Projects for the OneBayArea Grant program was released in March and that project applications are due on April 19, 2013.

Mr. Engelmann noted that the Planning Directors will be meeting on April 12, 2013 to discuss the PDA Investment and Growth Strategy.

7.0 Other Business.

- Handout on the GMP Compliance Checklist Submittal Status & ULL Policy Advisory Letter, dated March 29, 2013 to Contra Costa City/Town Managers and Transportation Planners.

8.0 News Clippings and Correspondence. None.

9.0 Adjournment: The meeting was adjourned at 6:48 p.m. The next regular meeting is scheduled for Wednesday, May 1, 2013 at 6:00 p.m. (Note: This meeting was later cancelled).