



## *Planning Committee Meeting* **MINUTES**

**MEETING DATE:** September 4, 2013

**MEMBERS PRESENT:** David Durant (Chair), Dave Hudson (Vice Chair), Janet Abelson, and Kevin Romick

**MEMBERS ABSENT:** Karen Mitchoff

**STAFF PRESENT:** Randell Iwasaki, Martin Engelmann, Brad Beck, Matt Kelly, and Peter Engel

**MINUTES PREPARED BY:** Diane Bodon

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- A. **CONVENE MEETING:** *Vice Chair Hudson* convened the meeting at 6:00 p.m. on behalf of *Chair Durant*.
- B. **PUBLIC COMMENT:** None
- C. **APPROVAL OF MINUTES:** Planning Committee Minutes of July 3, 2013.

*ACTION:* Motion to approve the minutes was made by *Commissioner Romick* and seconded by *Commissioner Abelson*. The motion passed, 3-0. (*Chair Durant* had not yet arrived)

### **CONSENT CALENDAR ITEMS**

*ACTION:* Motion to approve the Consent Calendar was made by *Commissioner Abelson* and seconded by *Commissioner Romick*. The motion passed, 3-0. (*Chair Durant* had not yet arrived)

- 1.0 **Approval of the Town of Moraga's Calendar Years (CY) 2010 & 2011 Growth Management Program (GMP) Compliance Checklist.**
- 2.0 **Approval of the Town of Danville's Calendar Years (CY) 2010 & 2011 Growth Management Program (GMP) Compliance Checklist.**
- 3.0 **Approval of FY 2013-14 Measure J Allocation for the West County Additional Transportation Services for Seniors and People with Disabilities Program (Sub-Regional Program 20b).**
- 4.0 **Approval of FY 2013-14 Measure J Allocation for the West County Additional Bus Service Enhancements Program (Sub-Regional Program 19b).**

**5.0 Cooperative Agreement with the City of Martinez to Use Transportation Fund for Clean Air (TFCA) grant to Complete San Francisco Bay Trail Phase 2 Project.**

**6.0 Revision of Resolution 12-48-G (Martinez to Crockett Segment: SF Bay Trail).**

*End of Consent Calendar*

**REGULAR AGENDA ITEMS**

**7.0 Allocation of Additional Funding for the Real-Time Ridesharing (RTR) Pilot Program made Available through MTC's Climate Initiatives Grant Program.**

**7.1 Approval of Amendment No. 2 to the Three-County Cooperative Agreement for Continued Implementation of the "Regional Dynamic Rideshare Pilot Program" under MTC's Climate Initiatives Grant Program.**

**7.2 Approval of Amendment No. 1 to Agreement No. 347 with Avego Corporation for Continued Services as Software Vendor for the RTR Pilot Program.**

*ACTION:* Motion to approve was made by *Commissioner Romick* and seconded by *Commissioner Abelson*. The motion passed, 3-0. (*Chair Durant* had not yet arrived)

*DISCUSSION:* Mr. Martin Engelmann, CCTA's Deputy Executive Director for Planning, reported that additional federal funding was available from MTC for continued implementation of a pilot program to explore the potential for using smartphones to connect drivers with riders and create instant carpools. He stated that through MTC's climate initiative program Authority staff had requested and received \$875,000 in additional funds for the 3-County RTR effort. He explained that the amendments listed in items 7.1 and 7.2 would increase the budgets and initiate funding for the three county Program, of which Contra Costa's share would be \$350,000, based upon a population-based formula.

Mr. Engelmann said that the RTR program was deployed at the Contra Costa Centre (CCC) in partnership with CCC staff, 511 Contra Costa, and with the support of the consultant teams Avego Corporation and Novavia. He noted that the majority of the funds were expended at CCC, and that additional funds would be used to launch an RTR pilot at Bishop Ranch in the September/October timeframe.

Mr. Paul Steinberg, Avego's Director of America's business line provided a brief presentation on the re-branding of the "Avego" RTR software to "Carma," the RTR effort at CCC, and Carma's regional deployment efforts during the BART strike and Bay Bridge closure.

**8.0 Approval of Amendment No. 2 to Agreement 312 with Economic & Planning Systems for Continued Technical Support for the Sustainable Communities Strategy and Other Related Authority Efforts.\***

*ACTION:* Motion to approve was made by *Commissioner Abelson* and seconded by *Commissioner Romick*. The motion passed, 3-0. (*Chair Durant* had not yet arrived)

*DISCUSSION:* Mr. Matthew Kelly, CCTA's Associate Transportation Planner, reported that Amendment 2 for Agreement 312 with Economic & Planning Strategy (EPS) would increase the contract value by \$150,000 for a total contract value of \$450,000. He stated that EPS was contracted to provide technical support for the Sustainable Community Strategy (SCS) related efforts. He noted that as of July 31, EPS had expended 90 percent of the existing budget, leaving just under \$30,000 remaining in the agreement. He said Authority staff identified two major efforts for which the majority of Amendment 2 would be budgeted: SCS Land Use Allocations and PDA Growth and Investment Strategy/OBAG Planning Grants. Mr. Kelly concluded his report by stating that staff recommended approval of Amendment 2 to the EPS agreement in the amount of \$150,000.

*Vice Chair Hudson* requested to move item 11: SB375/SCS Implementation Update up in order to allow for *Chair Durant's* participation on items 9 and 10.

**11.0 SB 375/SCS Implementation Update.**

*ACTION:* Information Only – No Action Taken.

*DISCUSSION:* Mr. Engelmann reported that the Final Plan Bay Area was approved by MTC and ABAG on July 18, 2013 and the amendments made were listed in the Planning Committee packet on page 11-1. He noted that one of the major changes made were to the discretionary investment amount by which the total was increased from \$57 billion to \$60 billion to include \$3.1 billion in Cap and Trade revenues. He said initially Authority staff heard that 80 percent of the revenues would go to transit but later language was revised to state that a significant portion of the revenues would be dedicated to unmet transit needs. He further stated that there were 4 lawsuits challenging the RTP.

Mr. Engelmann said that staff had finalized the project allocation for the One Bay Area Grant and the Safe Routes to School Programs and were now focused on monitoring and helping the project sponsors with implementation of their programs. He further noted that the PDA Investment and Growth Strategy was submitted to MTC, and staff expects comments from MTC and ABAG by mid-October. He stated that Authority staff had only received one comment letter from the City of Antioch. He finalized his report by stating that the PDA Investment and Growth Strategy would be updated in the Fall, brought back to the Planning Committee in the

November or December timeframe, and resubmitted to MTC in April. Authority staff plans to release the draft in late 2013 in order for local jurisdictions to review the changes that were made.

*Chair Durant* arrived at 6:16 p.m.

**9.0 Approval of Amendment No. 2 to Agreement No. 278 with Kittelson Associates, Inc./Dowling to incorporate Projections 2013 (“Plan Bay Area”) Land Use into the Countywide Travel Demand Model.**

*ACTION:* Motion to approve was made by *Commissioner Hudson* and seconded by *Commissioner Abelson*. The motion passed, 4-0.

*DISCUSSION:* Mr. Kelly stated that Amendment 2 to Agreement 278 with Kittelson Associates/Dowling would increase the amount by \$100,000 for a total contract value of \$1,100,000. He said the amendment was necessary to account for additional staff time and outreach to local jurisdictions involved with updating the new land use data set developed by ABAG as part of the 2013 RTP process. He finalized his report by stating that staff recommended approval of Amendment 2 to the Kittelson Associates/Dowling agreement in the amount of \$100,000, to cover the incorporation of the Projections 2013 land use data and provide budget for technical support for users of the model.

**10.0 Approval to Enter into a Cooperative Agreement with Caltrans for the Preparation of Project Initiation Documents (PID) for the SR 239 Corridor.**

*ACTION:* Motion to approve was made by *Commissioner Romick* and seconded by *Commissioner Hudson*. The motion passed, 4-0.

*DISCUSSION:* Mr. Engelmann reported that staff requests approval to enter into Cooperative Agreement 90.17.01 with Caltrans to prepare a Project Study Report (PSR) for State Route (SR) 239 between Brentwood and Tracy. A Project Study Report/Project Development Support (PSR/PDS) document is required to be developed to advance the project from the planning phase into the environmental phase. The PSR would be prepared by Parsons Transportation Group (PTG) under an existing agreement that was transferred from Contra Costa County to the Authority in January 2012.

*Commissioner Romick* asked what the next steps would be after the PSR. Mr. Engelmann responded that the environmental phase would follow the PSR, then preliminary engineering, final design, right of way and construction. He noted that the environmental phase could exceed \$10 million dollar.

*Commissioner Abelson* asked if any of the construction funding had been identified. Mr. Engelmann stated funding had not yet been identified but was aware that the project was generating a lot of support and it has the potential to be a marquee project. He estimated that total cost of the project at approximately \$750 million.

**12.0 Other Business:** Mr. Randell Iwasaki, CCTA's Executive Director introduced Linsey Willis, CCTA's new Director of Government and Community Relations.

**13.0 News Clippings and Correspondence:**

**14.0 Adjournment:** The meeting was adjourned at 6:33 p.m. The next regular meeting is scheduled for Wednesday, October 2, 2013 at 6:00 p.m.