

Subject	Employee Travel Report
Summary of Issues	Pursuant to the Authority's new travel policy, out of state travel is approved by the Executive Director and reported to the APC.
Recommendations	N/A
Financial Implications	Out of state travel since March 1 to June 30, 2008 is summarized below.
Options	N/A
Attachments	None
Changes from Committee	

Background

The Authority's Travel Policy adopted November 28, 2007 permits the Executive Director to approve employee out of state travel. Per this policy, all travel expenses are to be reported to the APC. A summary of out of state travel for Authority business is as follows:

American Planning Association National Conference

From April 27 to April 30, 2008, Brad Beck, Senior Transportation Planner, attended the national conference of the American Planning Association in Las Vegas, Nevada. During the conference, Mr. Beck attended various sessions on transportation, land use and growth management, including an all-day session on the transportation-land use connection. The total cost of the conference including registration, transportation, lodging and meals was \$1,734.11.

Government Finance Officers Association

From June 14, 2008 through June 18, 2008, Randall Carlton, Chief Financial Officer, attended the Government Finance Officers Association in Ft. Lauderdale, Florida. Attending the GFOA conference provided an important opportunity to stay current with accounting standards, technology, and fiscal management issues. The total cost, including registration, transportation, lodging and meals totaled \$1,661.79.