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Accessible Transportation Strategic (ATS) Plan Policy Advisory Committee (PAC) Meeting **AGENDA**

(Full packet with attachments available at www.ccta.net)

This meeting is scheduled to be audiocast live on the Authority website.

Visit the Public Meetings page and click on Interactive Agenda.



DATE: Wednesday, November 18, 2020
TIME: 2:00 PM
PLACE: REFER TO COVID-19 SPECIAL NOTICE

COVID-19 SPECIAL NOTICE – PUBLIC MEETING GUIDELINES FOR PARTICIPATING VIA PHONE/VIDEO CONFERENCE

Consistent with Executive Orders N-25-20 and N-29-20 issued by the Executive Department of the State of California and Contra Costa County's Shelter in Place Order issued March 16, 2020 and superseded with a new Order on June 2, 2020, which will continue to be in effect until it is extended, rescinded, suspended, or amended by the Health Officer, a physical location will not be provided for the Accessible Transportation Strategic Plan Policy Advisory Committee meeting. The public is invited to participate telephonically or electronically via the methods below:

To observe the meeting by audiocast live stream, please use the link to the Public Meetings webpage on the Authority's website at <https://www.ccta.net/public-meetings/>.

To observe the meeting by video conference, please click the link at the noticed meeting time: <https://us02web.zoom.us/j/81987244499?pwd=UFdKSENPR0RTSVdXb25XUjQ4S1ZOQT09> and use Password 938748.

Instructions on how to join a video conference are available at <https://support.zoom.us/hc/en-us/articles/201362193%0a-Joining-a-Meeting>.

To observe the meeting by phone, please call at the noticed meeting time 1 (669) 900 9128, then enter the Webinar ID: 819 8724 4499 #. When asked for a participant id or code, press #.

Instructions on how to join a meeting by phone are available at <https://support.zoom.us/hc/en-us/articles/201362663%0a-Joining-a-meeting-by-phone>.

How to submit Public Comment:

1. Members of the public may submit public comments in writing by emailing tgrover@ccta.net by 1:00 p.m. on the day of the meeting with the Agenda item number identified in the subject line of the email. To be read into the record, e-mails with the equivalent of a maximum of 3 minutes shall contain in the subject line "Public Comment – Not on the Agenda" or "Public Comment – Agenda Item #". All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. All other written comments received will still be provided to the Accessible Transportation Strategic Plan Policy Advisory Committee Members and be included as part of the meeting record.

2. To comment by video conference, click the "Raise Your Hand" button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted. Instructions for how to "Raise Your Hand" is available at <https://support.zoom.us/hc/en-us/articles/205566129%20-Raise-Hand-In-Webinar>.

3. To comment by phone, you will be prompted to "Raise Your Hand" by pressing "*9" to request to speak when public comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted.

1. CONVENE MEETING

2. INTRODUCTIONS

3. PUBLIC COMMENT: Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. Please refer to the COVID-19 Special Notice for Public Comment guidelines.

4. APPROVAL OF SUMMARY OF ACTIONS

A. Accessible Transportation Strategic (ATS) Plan Policy Advisory Committee Summary of Actions from October 9, 2020

5. REGULAR AGENDA ITEMS

- A. **Update on Telephone Town Hall. Outcomes from Outreach.** The PAC will receive an update from the Telephone Town Hall hosted on October 27, 2020.
- B. **Discussion of Organizational Structure.** Staff will provide an overview of proposed organizational structure options necessary for implementation. The PAC will have an opportunity to discuss advantages and disadvantages of each option.
- C. **Strategies for Consideration.** Staff and the PAC will discuss the process to evaluate and prioritize strategies.

6. FUTURE AGENDA ITEMS

- A. December 2020 – Evaluation of Strategies
- B. January 2021 – Review Plan (Final Meeting)

7. ADJOURNMENT to the next regular meeting proposed for December 2020.

***Footnote:** In accordance with Government Code Section 84308, no Commissioner shall accept, solicit, or direct a contribution of more than two hundred fifty dollars (\$250) from any party, or his or her agent, or from any participant, or his or her agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency and for three months following the date a final decision is rendered in the proceeding if the officer knows or has reason to know that the participant has a financial interest, as that term is used in Article 1 (commencing with Section 87100) of Chapter 7. Any Commissioner who received a contribution within the preceding 12 months in an amount of more than two hundred fifty dollars (\$250) from a party or from any participant shall disclose that fact on the record of the proceeding and the Commissioner shall not make, participate in making, or in any way attempt to use his or her official position to influence the decision.

A party to a proceeding before the Authority shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party, or his or her agent, to any Commissioner. No party, or his or her agent, shall make a contribution of more than two hundred fifty dollars (\$250) to any Commissioner during the proceeding and for three months following the date a final decision is rendered by the agency in the proceeding. The foregoing statements are limited in their entirety by the provisions of Section 84308 and parties are urged to consult with their own legal counsel regarding the requirements of the law.

ANY WRITINGS OR DOCUMENTS pertaining to an open session item provided to a majority of the Committee less than 72 hours prior to the meeting shall be made available for public inspection at the Authority’s website at www.ccta.net.

PUBLIC COMMENT: The public may comment on any matter on the agenda, or related matters not on the agenda. Please refer to the COVID-19 Special Notice for ways to provide Public Comment. Public Comment may be limited to three minutes (or other such time period as determined by the Chair), in accordance with the Authority’s Administrative Code, Section 103.4(b).

TRANSLATION SERVICES: If you require a translator to facilitate testimony to the Authority, please contact Tarienne Grover at (925) 256-4722 no later than 48 hours in advance of the scheduled meeting. Si usted requiere a un traductor para facilitar testimonio a la Authority, por favor llame Tarienne al (925) 256-4722, 48 horas antes de la asamblea.

ADA COMPLIANCE: This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt.

Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Tarienne Grover (925) 256-4722 during regular business hours, at least 24 hours prior to the time of the meeting.



Accessible Transportation Strategic (ATS) Policy Advisory Committee (PAC) Meeting **SUMMARY OF ACTIONS**

MEETING DATE: Friday, October 9, 2020

ACTIONS LISTED BY: Firdaus Jahan

MEMBERS PRESENT:
Debora Allen, Member
Candace Andersen, Member
Charlie Anderson, Member
Bill Churchill, Member
Nicole Howell, Member
Dave Hudson, Member
Mike Hursh, Member
Jeanne Kreig, Member
Josh Sullivan, Member
Debbie Toth, Member

STAFF PRESENT:
Peter Engel
Tarienne Grover
Firdaus Jahan

MEMBERS ABSENT:
Ian Bremner, Member
Teresa Gerringer, Member

1. CONVENE MEETING

DISCUSSION: Director, Programs Peter Engel convened the meeting at 11:02 a.m.

2. INTRODUCTIONS

3. PUBLIC COMMENT Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. Please refer to the COVID-19 Special Notice for Public Comment guidelines.

DISCUSSION: There was no public comment.

4. APPROVAL OF SUMMARY OF ACTIONS

A. Accessible Transportation Strategic (ATS) Plan Policy Advisory Committee Summary of Actions from August 10, 2020

ACTION: *Member Andersen* moved to approve the Summary of Actions for the Accessible Transportation Strategic (ATS) Plan Policy Advisory Committee meeting of August 10, 2020, seconded by *Member Hudson*. The motion was adopted by unanimous vote of the committee members present, unless otherwise noted.

Noes-None

Absent-Member Bremner, Member Gerringner
Abstain-None

5. REGULAR AGENDA ITEMS

- A.** Significant public outreach was completed regarding gaps and needs around accessible transportation. The PAC will receive an overview of findings from the outreach.

DISCUSSION: Presentation was given by Richard Weiner, Principal at Nelson \Nygaard Consulting Associates.

- B.** Overview and Discussion of Coordination Organization Structures and Potential Strategies. Staff will provide a brief overview and the PAC will have an opportunity to discuss potential advantages, disadvantages, and barriers.

DISCUSSION: Presentation was given by Naomi Armenta, Senior Associate at Nelson \Nygaard Consulting Associates.

- C.** Discussion of Potential Criteria for Evaluation of Strategies. The PAC will discuss and provide feedback on potential ways to evaluate and prioritize needs and strategies.

DISCUSSION: Presentation was given by Naomi Armenta, Senior Associate and Richard Weiner, Principal at Nelson \Nygaard Consulting Associates.

6. FUTURE AGENDA ITEMS

- 7. ADJOURNMENT** to the next regular meeting proposed for November 18, 2020 at 2:00 PM.

DISCUSSION: The meeting adjourned at 12:32 p.m.