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How to Submit Public Comments:

1. Members of the public may submit written public comments by emailing jreyes@ccta.net with the Agenda item number identified in the subject line of the email. For example: "Public Comment – Not on the Agenda" or "Public Comment – Agenda Item #". All written comments should be 350 words max, which corresponds to approximately 3 minutes of speaking time.

2. To comment by video conference, click the "Raise Your Hand" button to request to speak when the Public Comment period is opened on an Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted. Instructions for how to "Raise Your Hand" are available at <https://support.zoom.us/hc/en-us/articles/205566129%20-Raise-Hand-In-Webinar>.

3. To comment by phone, you will be prompted to "Raise Your Hand" by pressing "*9" to request to speak when the public comment is opened on an Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted.

1. **CONVENE MEETING:** *Karen Mitchoff, Chair*

2. **PUBLIC COMMENT:** Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. Please refer to the Teleconferencing Special Notice for Public Comment guidelines.

3. **CONSENT CALENDAR**

A. Accessible Transportation Strategic Plan Task Force Summary of Actions from November 21, 2021

4. **REGULAR AGENDA ITEMS**

A. Approval to Enter Into a Funding Agreement with Contra Costa County for \$1,400,000 of Measure X Funds to Support Implementation of Elements of the Accessible Transportation Strategic Plan (ATSP)

Recommendation: Staff seeks the ATSP TF's approval to recommend that the Authority enter into a funding agreement with Contra Costa County for \$1.4 million in Measure X funding for the funding period through July 31, 2023; and that the funds be used to support: 1) user-side subsidies for low-income seniors and people with disabilities; 2) the One-Seat Ride (OSR) Pilot Program; 3) one-call/one-click

information and referral operations center; and 4) the establishment of a Coordinating Entity.

B. Overview and Adoption of Guiding Principles

Recommendation: Staff will provide an overview of the guiding principles that were discussed during the Accessible Transportation Strategic Plan Task Force Working Group meetings which were held on January 20, 2022 and February 2, 2022. Staff recommends adoption of the guiding principles to establish the Coordinating Entity.

C. Continue Overview of Organizational Structures

Recommendation: Staff will continue to provide an overview of relevant organizational structures for a Coordinated Entity. This is an informational item only; no staff recommendation at this time.

5. CORRESPONDENCE AND COMMUNICATIONS

6. ADJOURNMENT to the next regular meeting proposed for April 21, 2022 at 2:00 PM.

***Footnote:** In accordance with Government Code Section 84308, no Commissioner shall accept, solicit, or direct a contribution of more than two hundred fifty dollars (\$250) from any party, or his or her agent, or from any participant, or his or her agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency and for three months following the date a final decision is rendered in the proceeding if the officer knows or has reason to know that the participant has a financial interest, as that term is used in Article 1 (commencing with Section 87100) of Chapter 7. Any Commissioner who received a contribution within the preceding 12 months in an amount of more than two hundred fifty dollars (\$250) from a party or from any participant shall disclose that fact on the record of the proceeding and the Commissioner shall not make, participate in making, or in any way attempt to use his or her official position to influence the decision.

A party to a proceeding before the Authority shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party, or his or her agent, to any Commissioner. No party, or his or her agent, shall make a contribution of more than two hundred fifty dollars (\$250) to any Commissioner during the proceeding and for three months following the date a final decision is rendered by the agency in the proceeding. The foregoing statements are limited in their entirety by the provisions of Section 84308 and parties are urged to consult with their own legal counsel regarding the requirements of the law.

ANY WRITINGS OR DOCUMENTS pertaining to an open session item provided to a majority of the Committee less than 72 hours prior to the meeting shall be made available for public inspection at the Authority's website at www.ccta.net.

PUBLIC COMMENT: The public may comment on any matter on the agenda, or related matters not on the agenda. Please refer to the Teleconferencing Special Notice for ways to provide Public Comment. Public Comment is limited to three minutes (or other such time period as determined by the Chair), in accordance with the Authority's Administrative Code, Section 103.4(b).

TRANSLATION SERVICES: If you require a translator to facilitate testimony to the Authority, please contact

Tarienne Grover at (925) 256-4722 no later than 48 hours in advance of the scheduled meeting. Si usted requiere a un traductor para facilitar testimonio a la Authority, por favor llame Tarienne al (925) 256-4722, 48 horas antes de la asamblea.

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