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## *Administration and Projects Committee **STAFF REPORT***

Meeting Date: September 02, 2021

<b>Subject</b>	<b>Accept Quarterly Cash and Investment Report for the Period Ended June 30, 2021</b>
<b>Summary of Issues</b>	The Authority's Investment Policy calls for a quarterly report on investment activity to be prepared and submitted to the Executive Director, Administration and Projects Committee (APC), and the Authority Board. The accompanying report covers transactions from April 1, 2021 through June 30, 2021.
<b>Recommendations</b>	Staff seeks acceptance of the quarterly cash and investment report for the period ended June 30, 2021.
<b>Staff Contact</b>	Brian Kelleher
<b>Financial Implications</b>	None
<b>Options</b>	N/A
<b>Attachments (See APC Packet dated 9/2/21)</b>	<p><b>A.</b> Quarterly Investment Report for Period Ended June 30, 2021</p> <p><b>B.</b> Economic Update – prepared by Public Trust Advisors, LLC (PTA)</p>
<b>Changes from Committee</b>	<i>None</i>

### **Background**

The Authority's Investment Policy calls for a quarterly investment report to be submitted to the Executive Director, APC, and the Authority Board. The report summarizes investment balances, transactions, returns and other pertinent investment matters. The Authority's cash and securities are invested in separate portfolios depending upon the objectives for the assets being managed. As of June 30, 2021, the combined balance for all cash, investments, and holdings was \$111,080,588; an increase of \$5,869,641 from the prior quarter end due primarily to grant reimbursement paid on capital projects.

Checking Account – \$2,716,536

The Authority’s commercial banking account, Wells Fargo, is utilized for accounts payable, payroll, deposits, and electronic activity.

Local Agency Investment Fund (LAIF) – \$37,742,318

LAIF is a pooled investment fund managed by the State Treasurer’s Office for public agencies. The LAIF return was 0.33% at the end of the quarter. An increase in the amount of \$9.6 million was related to grant reimbursements paid for capital and program expenditures.

Investment Portfolio – \$70,621,734

The investment portfolio is actively managed with assistance from PTA, a registered and independent investment advisor. The portfolio includes individual securities, such as Treasury Notes, Federal Agency Securities, high-quality corporate notes, and other securities permitted by the Authority’s Investment Policy.

Performance Factors	March 31, 2021 Ending Balance	June 30, 2021 Ending Balance	Quarter Change
Market Value Plus Accrued	\$70,639,015	\$70,621,734	(\$17,282)
Book Yield	.63%	.58%	-.05%
Yield to Maturity	.19%	.24%	.05%
1-3 Year Treasury Benchmark	.18%	.24%	.06%

Economic Update. Attachment B is a report prepared by PTA, the Authority’s investment advisor. The report contains slides of commonly referenced economic indicators and trends, including Gross Domestic Product, inflation, unemployment, and the Treasury yield curve.

**Certification:** The investment portfolio is in compliance with the Authority's adopted investment policy. Furthermore, as required by State regulation, it is certified that the Authority has sufficient cash liquidity to meet expected expenditure requirements over the next six months for fiscal operations. Certified by the following:




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Brian Kelleher  
 Chief Financial Officer