



CONTRA COSTA  
**transportation  
 authority**

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 David Hudson | Tim McGallian | Aaron Meadows | Renata Sos | Karen Stepper

**EX-OFFICIOS** Mark Foley, BART | Maureen Powers, Public Transit Bus Operators | Amy Worth, MTC

**ALTERNATE** Debora Allen, BART | H.E. Christian Peeples, Public Transit Bus Operators

**Executive Director** Timothy Haile

***Accessible Transportation Strategic Plan Task Force Meeting AGENDA***

*(Full packet with attachments available at [www.ccta.net](http://www.ccta.net))*

*This meeting is scheduled to be audiocast live on the Authority's website.*



**DATE:** Thursday, April 21, 2022

**TIME:** 2:00 PM

**PLACE:** REFER TO TELECONFERENCING SPECIAL NOTICE

**TELECONFERENCING SPECIAL NOTICE – PUBLIC MEETING GUIDELINES FOR PARTICIPATING VIA TELECONFERENCE**

Pursuant to the Ralph M. Brown Act provisions under Assembly Bill 361, which went into effect on October 1, 2021, this meeting will be conducted as a teleconference and a physical location will not be provided. The public is invited to participate telephonically or electronically via the methods below:

To observe the meeting by audiocast live stream, please use the link to the Public Meetings webpage on the Authority's website at <https://www.ccta.net/public-meetings/>.

To observe the meeting by teleconference, please click the link at the noticed meeting time: <https://ccta-net.zoom.us/j/81637682321?pwd=Ym5rekN5bXRRY1E3cE5YWmRiOXkzQT09> and use Password 517198.

Instructions on how to join a teleconference are available at <https://support.zoom.us/hc/en-us/articles/201362193%0a-Joining-a-Meeting>.

To observe the meeting by phone, please call 1 (669) 900 9128 at the noticed meeting time, then enter the Webinar ID: 816 3768 2321 #. When asked for a participant id or code, press #.

Instructions on how to join a meeting by phone are available at <https://support.zoom.us/hc/en-us/articles/201362663%0a-Joining-a-meeting-by-phone>.

How to Submit Public Comments:

1. Members of the public may submit written public comments by emailing [cstone@ccta.net](mailto:cstone@ccta.net) with the Agenda item number identified in the subject line of the email. For example: "Public Comment – Not on the Agenda" or "Public Comment – Agenda Item #". All written comments should be 350 words max, which corresponds to approximately 3 minutes of speaking time.

2. To comment by video conference, click the "Raise Your Hand" button to request to speak when the Public Comment period is opened on an Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted. Instructions for how to "Raise Your Hand" are available at <https://support.zoom.us/hc/en-us/articles/205566129%20-Raise-Hand-In-Webinar>.

3. To comment by phone, you will be prompted to "Raise Your Hand" by pressing "\*9" to request to speak when the public comment is opened on an Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted.

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1. **CONVENE MEETING:** *Karen Mitchoff, Chair*

2. **PUBLIC COMMENT:** Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. Please refer to the Teleconferencing Special Notice for Public Comment guidelines.

3. **CONSENT CALENDAR**

A. Accessible Transportation Strategic Plan Task Force Summary of Actions from February 17, 2022

4. **REGULAR AGENDA ITEMS**

A. Recommendation of Approval of Additional Measure J Funding to Support the Accessible Transportation Strategic Plan (ATSP) Task Force (TF) and Its Activities in Implementing the Recommendations of the ATSP

**Recommendation:** Staff seeks approval from the ATSP TF to seek authorization for the Authority Board Chair to execute Amendment No. 2 to Agreement No. 523 with Nelson\Nygaard Consulting Associates, Inc. in the amount of \$31,700 in additional Measure J funds and \$27,000 in additional Measure X funds, for a new total agreement value of \$498,700, for continued implementation of the ATSP, and to

allow the Executive Director or designee to make any non-substantive changes to the language. In addition, staff seeks approval of an additional \$20,000 (\$10,000 in Measure J funding and \$10,000 in Measure X funding) for possible unidentified additional resources if necessary.

- B. Update on Short-term Implementation: One-Seat Ride Pilot Program, Coordinated Entity, and One-Call/One-Click

**Recommendation:** Staff will provide an update on progress of implementation of approved short-term priorities. This is an informational item only; no staff recommendation at this time.

- C. Update on Means-Based Fare Subsidy Strategy

**Recommendation:** This is an informational item only; no staff recommendation at this time.

- D. Update on Outreach and Engagement

**Recommendation:** Staff will provide an update on recent activities involving the Accessible Transportation Strategic Plan public outreach and interest. This is an informational item only; no staff recommendation at this time.

- E. Update on Measure X Funding

**Recommendation:** Staff will provide an update on the status of Measure X funding. This is an informational item only; no staff recommendation at this time.

## 5. CORRESPONDENCE AND COMMUNICATIONS

## 6. ADJOURNMENT to the next regular meeting proposed for June 16, 2022.

**\*Footnote:** In accordance with Government Code Section 84308, no Commissioner shall accept, solicit, or direct a contribution of more than two hundred fifty dollars (\$250) from any party, or his or her agent, or from any participant, or his or her agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency and for three months following the date a final decision is rendered in the proceeding if the officer knows or has reason to know that the participant has a financial interest, as that term is used in Article 1 (commencing with Section 87100) of Chapter 7. Any Commissioner who received a contribution within the preceding 12 months in an amount of more than two hundred fifty dollars (\$250) from a party or from any participant shall disclose that fact on the record of the proceeding and the Commissioner shall not make, participate in making, or in any way attempt to use his or her official position to influence the decision.

A party to a proceeding before the Authority shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party, or his or her agent, to any Commissioner. No party, or his or her agent, shall make a contribution of more than two hundred fifty dollars (\$250) to any Commissioner during the proceeding and for three months following the date a final decision is rendered by the agency in the proceeding. The foregoing statements are limited in their entirety

by the provisions of Section 84308 and parties are urged to consult with their own legal counsel regarding the requirements of the law.

**ANY WRITINGS OR DOCUMENTS** pertaining to an open session item provided to a majority of the Committee less than 72 hours prior to the meeting shall be made available for public inspection at the Authority's website at [www.ccta.net](http://www.ccta.net).

**PUBLIC COMMENT:** The public may comment on any matter on the agenda, or related matters not on the agenda. Please refer to the Teleconferencing Special Notice for ways to provide Public Comment. Public Comment is limited to three minutes (or other such time period as determined by the Chair), in accordance with the Authority's Administrative Code, Section 103.4(b).

**TRANSLATION SERVICES:** If you require a translator to facilitate testimony to the Authority, please contact Tarienne Grover at (925) 256-4722 no later than 48 hours in advance of the scheduled meeting. Si usted requiere a un traductor para facilitar testimonio a la Authority, por favor llame Tarienne al (925) 256-4722, 48 horas antes de la asamblea.

**ADA COMPLIANCE:** This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Tarienne Grover (925) 256-4722 during regular business hours, at least 24 hours prior to the time of the meeting.