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April 21, 2023

CALL FOR PROJECTS

2024 State Transportation Improvements Program

Dear Project Sponsors:

The Contra Costa Transportation Authority (Authority) invites you to submit applications for the 2024 State Transportation Improvement Program (STIP). The 2024 STIP will cover the 5-year period from Fiscal Year (FY) 2024-25 through FY 2028-29. The specific amount available to program in the 2024 STIP will not be known until the California Transportation Commission (CTC) adopts the Fund Estimates in August 2023.

The 2024 STIP will add programming of funds, if available, in FY 2027-28 and FY 2028-29. The STIP funds can be used to fund one or more phases of a capital project (e.g., environmental clearance, design, Right-of-Way and/or construction). In past STIP cycles, funding was programmed to transportation projects that enhance safety, improve operations, and construct pedestrian and bicycle facilities.

Authority Contact

For inquiries, please contact:

Stephanie Hu, Director, Projects
Contra Costa Transportation Authority
Email: StephanieH@ccta.net
Phone Number: (925) 256-4740

Project sponsors must submit an electronic copy of their applications no later than **2:00 p.m. on June 16, 2023**, by email to StephanieH@ccta.net.

Project Screening

Projects will be screened based on the following criteria:

1. Project must be consistent with adopted Regional Transportation Plan.
2. Local projects must be in a Congestion Management Plan.
3. Candidate projects must submit a draft Project Study Report (PSR) or PSR Equivalent along with the application by June 16, 2023. Final PSRs should be submitted to the Authority no later than October 2, 2023.
4. Funds must be allocated for the phase(s) requesting STIP funding within the period between FY 2027-28 and FY 2028-29.
5. Project/project phases must be fully funded with requested STIP funds and other committed fund sources. Current STIP projects cannot seek additional funds for the same phase.
6. Projects must solve an existing problem related to safety, capacity, and/or operations.
7. Requested STIP funds must be for capital improvements and must be at least \$1 million.
8. Roadway projects must be on collector roads or above, as classified by the California Department of Transportation (Caltrans) California Road System maps.
9. Since STIP funds are federalized, project sponsors must be willing to go through Caltrans Local Assistance for the complete federal process.
10. Projects that are operational in nature must show commitment of Operations and Maintenance funds for the life of the project.
11. Applications are limited to no more than two per jurisdiction.

Project Scoring

Transit and roadway projects will be evaluated separately using the following scoring criteria:

<u>Criteria</u>	<u>Points</u>
Safety/System Productivity	25 maximum
Congestion Relief	25 maximum
Strategic Expansion	15 maximum
Meeting Senate Bill 375 (SB375) Goals	10 maximum
Other Secured Funds	5 maximum
Measure J Project	20 maximum
<hr/> TOTAL Points	<hr/> 100 maximum

The 2024 STIP Timeline is as follows:

- June 16, 2023 (2 p.m.) Applications and draft PSRs or PSR equivalents are due to the Authority.
- Week of June 19, 2023 STIP Subcommittee reviews and scores applications and develops a draft project list.
- July 20, 2023 The Technical Coordinating Committee reviews and approves scoring; and based on CTC's draft fund estimates, recommends draft project list.
- August 2023 CTC adopts STIP Fund Estimates and STIP Guidelines.
- September 7, 2023 The Administration and Projects Committee reviews and recommends approval of final project list.
- September 20, 2023 The Authority Board approves final project list.
- October 2, 2023 Project sponsors submit the final Project Programming Requests (PPR), performance measure analyses, final PSRs or PSR equivalents, resolutions of local support, complete streets checklists, and certifications of assurances to the Authority.
- December 2023 Metropolitan Transportation Commission approves the 2024 Regional Transportation Improvements Program and submits to CTC.
- March 2024 CTC adopts the 2024 STIP.

Project applications and related materials are available at: <https://ccta.net/about-us/funding/>.

If you have any questions, please contact Stephanie Hu at (925) 256-4740 or StephanieH@ccta.net. We look forward to receiving your application.

Sincerely,



Timothy Haile
Executive Director