

**CONTRA COSTA TRANSPORTATION AUTHORITY  
TECHNICAL COORDINATING COMMITTEE**

**CHARTER**

March 17, 1993

**MISSION OF THE COMMITTEE**

The Technical Coordinating Committee (TCC) provides advice on technical matters that may come before the Authority. The Committee members also act as the primary technical liaison between the Authority and the Regional Committees.

**RESPONSIBILITIES OF THE COMMITTEE**

The TCC provides advice on the following issues:

- review and comment on project design, scope and schedules
- development of priority transportation improvement lists for submittal to the Metropolitan Transportation Commission (MTC) for projects proposed under the federal Intermodal Transportation and efficiency Act (ISTEA) as well as the state Flexible Congestion Relief (FCR) program.
- review and comment on the Strategic Plan
- review and comment on the Congestion Management Program
- review of the regional Action Plans and the proposed merging of the Action Plans to form the Countywide Transportation Plan
- review and comment on the Growth Management Plan Implementation documents

**COMMITTEE MEMBERSHIP**

The Committee shall be composed of twenty four (24) technical staff members as follows:

1. Each Regional Committee to appoint three members representing the planning, engineering and transportation disciplines. (twelve members)
2. The Board of Supervisors to appoint three members representing the planning and engineering disciplines.(three members)
3. Each transit operator to appoint one representative: Bart, CCCTA, AC Transit, Tri Delta and WestCat.(five members)
4. The City County Engineering Advisory Committee shall appoint one member.
5. Caltrans, MTC, and the Bay Area Air Quality Management District (BAAQMD) each to have one ex-officio non voting member. (three members)

**Appointments to the Committee shall be for a renewable two year term. The first term shall expire March 31 1993.** Notwithstanding the above formal membership roster, all interested technical staff will be welcome to attend and participate in the committee deliberations.

## **TECHNICAL COORDINATING COMMITTEE CHARTER**

**page 2**

**March 17, 1993**

### **COMMITTEE ORGANIZATION**

With the exception of the ex-officio members, each Committee member shall have one vote, although the preferred method of conducting business shall be by consensus. (With respect to recommendations for funding projects under ISTEA, the regular voting procedures shall be suspended so that all eligible ISTEA applicants have the opportunity to exercise one vote.)

The Committee shall elect a chair and vice chair to serve a one year term. The initial term shall expire March 31, 1992.

The Committee may form sub-committees to deal with major programmatic issues. Full committee meetings shall be once per month, or as needed; with committee and sub committee meetings scheduled as necessary.