



CONTRA COSTA
**transportation
authority**

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ALTERNATE	Debora Allen, BART Amy Worth, Public Transit Bus Operators
Executive Director	Timothy Haile

Accessible Transportation Strategic Plan Task Force Committee Meeting **AGENDA**

(Full packet with attachments available at www.ccta.net)

This meeting is scheduled to be audiocast live on the Authority's website.



DATE: Thursday, December 14, 2023
TIME: 2:00 PM
PLACE: REFER TO TELECONFERENCING SPECIAL NOTICE

TELECONFERENCING SPECIAL NOTICE – PUBLIC MEETING GUIDELINES FOR PARTICIPATING VIA TELECONFERENCE

Pursuant to the Ralph M. Brown Act provisions under Assembly Bill 361, which went into effect on October 1, 2021, this meeting will be conducted as a teleconference and a physical location will not be provided. The public is invited to participate telephonically or electronically via the methods below:

To observe the meeting by audiocast live stream, please use the link to the Public Meetings webpage on the Authority's website at <https://www.ccta.net/public-meetings/>.

To observe the meeting by teleconference, please click the link at the noticed meeting time: <https://ccta-net.zoom.us/j/81890373325?pwd=OVdYOUZldTdOWDVuVkN6TmlhVIRkUT09> and use Password 897424.

Instructions on how to join a teleconference are available at <https://support.zoom.us/hc/en-us/articles/201362193%0a-Joining-a-Meeting>.

To observe the meeting by phone, please call 1 (669) 900 9128 at the noticed meeting time, then enter the Meeting ID: 818 9037 3325 #. When asked for a participant id or code, press #.

Instructions on how to join a meeting by phone are available at <https://support.zoom.us/hc/en-us/articles/201362663%0a-Joining-a-meeting-by-phone>.

How to Submit Public Comments:

1. Members of the public may submit written public comments by emailing jreyes@ccta.net with the Agenda item number identified in the subject line of the email. For example: "Public Comment – Not on the Agenda" or "Public Comment – Agenda Item #". All written comments should be 350 words max, which corresponds to approximately 3 minutes of speaking time.

2. To comment by video conference, click the "Raise Your Hand" button to request to speak when the Public Comment period is opened on an Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted. Instructions for how to "Raise Your Hand" are available at <https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-webinars-and-meetings>.

3. To comment by phone, you will be prompted to "Raise Your Hand" by pressing "*9" to request to speak when the public comment is opened on an Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted.

1. **CONVENE MEETING:** *Teresa Gerringer, Chair*

2. **PUBLIC COMMENT:** Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. Please refer to the Teleconferencing Special Notice for Public Comment guidelines.

3. **CONSENT CALENDAR**

A. Accessible Transportation Strategic Plan Task Force Summary of Actions from October 12, 2023

4. **REGULAR AGENDA ITEMS**

A. Roles and Responsibilities of the Coordinating Entity (CE)

Recommendation: Staff seeks approval of the roles and responsibilities to advance the establishment of the CE.

B. Countywide Means-Based Fare Program Expansion to West Contra Costa Transit

Authority (WestCat) and Central Contra Costa Transit Authority (County Connection)

Recommendation: Staff seeks approval to recommend that the Authority Board approve the expansion of the Means-Based Fare program to WestCat with a budget of up to \$100,000 and County Connection with a budget of up to \$145,000, for 12 months using Measure X funds.

C. Office of Accessibility and Equity (AE) and Coordinating Entity (CE) 2023 Updated Workplan

Recommendation: Staff will provide an update on the AE and CE workplan. This is an informational item only; no staff recommendation at this time.

D. Updates on the Accessible Transportation Strategic Plan Implementation Projects (Partners Identified)

Recommendation: Staff will provide a presentation of the current and upcoming projects. This is an informational item only; no staff recommendation at this time.

E. Accessibility Workshop – Two Authority Board Commissioner Volunteers Needed

Recommendation: Staff will provide information on an upcoming Accessibility Workshop scheduled for February 29, 2024. This is an informational item only; no staff recommendation at this time.

F. Accessible Transportation Strategic Plan (ATSP) Task Force (TF) Draft Meeting Schedule for 2024

Recommendation: This is a reminder of the 2024 meeting dates. The same schedule of bi-monthly meetings will be held on the second Thursday of every other month at 2:00 PM beginning on February 8, 2024. This is an informational item only; no staff recommendation at this time.

5. CORRESPONDENCE AND COMMUNICATIONS

6. ADJOURNMENT to the next regular meeting proposed for February 8, 2024 at 2:00 PM.

***Footnote:** In accordance with Government Code Section 84308(b) and (c), no Commissioner shall accept, solicit, or direct a contribution of more than two hundred fifty dollars (\$250) from any party, or his or her agent, or from any participant, or his or her agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency and for 12 months following the date a final decision is rendered in the proceeding if the officer knows or has reason to know that the participant has a financial interest, as that term is used in Article 1 (commencing with Section 87100) of Chapter 7. Any Commissioner who received a contribution within the preceding 12 months in an amount of more than two hundred fifty dollars (\$250) from a party or from any participant shall disclose that fact on the record of the proceeding and the Commissioner shall not make,

participate in making, or in any way attempt to use his or her official position to influence the decision.

A party to a proceeding before the Authority shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party, or his or her agent, to any Commissioner. No party, or his or her agent, shall make a contribution of more than two hundred fifty dollars (\$250) to any Commissioner during the proceeding and for 12 months following the date a final decision is rendered by the agency in the proceeding. The foregoing statements are limited in their entirety by the provisions of Government Code Section 84308(b) and (c) and parties are urged to consult with their own legal counsel regarding the requirements of the law.

ANY WRITINGS OR DOCUMENTS pertaining to an open session item provided to a majority of the Committee less than 72 hours prior to the meeting shall be made available for public inspection at the Authority's website at www.ccta.net.

PUBLIC COMMENT: The public may comment on any matter on the agenda, or related matters not on the agenda. Please refer to the Teleconferencing Special Notice for ways to provide Public Comment. Public Comment is limited to three minutes (or other such time period as determined by the Chair), in accordance with the Authority's Administrative Code, Section 103.4(b).

TRANSLATION SERVICES: If you require a translator to facilitate testimony to the Authority, please contact Tarienne Grover at (925) 256-4722 no later than 48 hours in advance of the scheduled meeting. Si usted requiere a un traductor para facilitar testimonio a la Authority, por favor llame Tarienne al (925) 256-4722, 48 horas antes de la asamblea.

ADA COMPLIANCE: This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Tarienne Grover (925) 256-4722 during regular business hours, at least 24 hours prior to the time of the meeting.