



# E-Bike Rebate Program

Eligibility, Rules, Terms and Conditions

Effective January 1, 2022, rev. February 6, 2024

## APPLICANT ELIGIBILITY

1. To qualify for the **Charge Up Contra Costa E-Bike Rebate Program**, applicants must provide proof of income eligibility, defined as total household income of less than or equal to 400% of current [Federal Poverty Guidelines](#).

Acceptable documentation includes either of the following:

- a. **Proof of enrollment in a public assistance program** such as
  - Low Income Home Energy Assistance Program (LIHEAP);
  - Women, Infants, and Children (WIC);
  - CalFresh/SNAP (Food Stamps);
  - CalWORKs (TANF) or Tribal TANF;
  - Head Start Income Eligible (Tribal Only);
  - Supplemental Security Income (SSI);
  - Medi-Cal for Families (Healthy Families A & B);
  - National School Lunch Program (NSLP);
  - Bureau of Indian Affairs General Assistance;
  - Medicaid/Medi-Cal;
  - Clipper Start
- b. **A copy of the first page of the most recent Federal Tax Return** (IRS Form 1040, U.S. Individual Income Tax Return). (If applicants do not have a copy of their most recent Federal Tax Return, they may submit an [IRS Form 4506-T](#) to request a transcript of their tax return.) **Applicants should omit social security numbers if submitting tax documents.**
  - Applicants who can be claimed as a dependent must provide qualifying proof of *total household income* to be eligible for a rebate.

2. Applicants must be at least 18 years old and live in Contra Costa County.



3. Businesses, non-profit organizations, and government entities are not eligible for rebates.
4. Applicants who receive a **Charge Up Contra Costa E-Bike Rebate** are not eligible for additional e-bike rebate incentives funded by the Contra Costa Transportation Authority, such as the 511 Contra Costa E-Bike Rebate.

## ELIGIBLE E-BIKES

5. E-bikes must have pedals to qualify for a rebate. Foot pegs do not qualify as pedals.
6. Electric bikes and e-bike conversion kits must be NEW at time of purchase. Used e-bikes are ineligible for rebate.
7. Children's electric bikes (or electric bikes advertised for children) are ineligible for rebates.

## APPLICATION PROCESS

8. Applicants must purchase an eligible electric bicycle **before** applying for a rebate. The date listed on the purchase receipt must be within six months of the application date and must not be later than rebate fund exhaustion or Program termination.
9. Applicants must provide proof of age in the form of a driver's license, state-issued ID, or passport.
10. Applicants must provide proof of Contra Costa County residency by submitting a recently dated photo of one of the following: utility bill, cell phone bill, pay stub, or other official statement that shows applicant's name and home address. P.O. Boxes will not be accepted as proof of residency.
11. Applicants must submit a copy of the e-bike sales receipt that includes a purchase date within the past six months, proof that CA sales tax was applied to the transaction, and the model name of the e-bike.
12. Applicants must provide a photo of their e-bike's serial number (on the e-bike itself) to receive a rebate. Because e-bikes may be on back-order, some applicants may not receive their e-bike immediately upon purchase and thus will be unable to provide the serial number at the time an application is submitted. In these



cases, the application may be approved, and rebate funding will be reserved for up to 21 days. Approved, reserved rebates will be mailed once the applicant submits a photo of the e-bike's serial number.

13. Applicants will be required to participate in two post-rebate surveys.
14. Applicants must pledge to maintain ownership and operation of the rebated e-bike for at least one year after purchase, barring any physical limitations (to applicant or e-bike) that may arise.
15. Applicants will be notified of their application status by email within seven days of submitting a rebate application. If approved for a rebate, checks (issued by TranBen) will be issued in the name of the applicant and mailed within 30 days.
  - a. If a rebate applicant loses their rebate check and requests a new one, a service fee of \$18 will be deducted from the replacement rebate check.
16. Any individual deemed to be violating the Eligibility, Rules, Terms and Conditions of the **Charge Up Contra Costa E-Bike Rebate Program** will be denied approval.

## ABOUT THE REBATES

17. Rebates are subject to funding availability. Submission of a completed application will not guarantee issuance of a rebate. Rebates will be issued on a first-come first-served basis as applications are received, until funding is depleted or the Program changes.
18. Limits: ONE rebate per person and maximum of TWO rebates per home address.
19. **Charge Up Contra Costa E-Bike Rebates** will be issued for \$500 unless the pre-tax price of the e-bike is less than \$500. E-bikes that cost less than \$500 will be rebated at the full pre-tax purchase price. Recipients will be responsible for paying sales tax.

## USER RESPONSIBILITIES

20. **USER RESPONSIBILITY:** Owners of e-bikes who receive a **Charge Up Contra Costa E-Bike Rebate** are responsible for knowing and following all laws regarding its use. Rebate recipients independently select and purchase their own e-bikes, assume all liability, and must



agree to a disclaimer:

- a. **DISCLAIMER:** Owners of electric bikes who receive a **Charge Up Contra Costa E-Bike Rebate** are responsible for knowing and following all laws regarding their use. The following entities and their employees are held harmless and assume no liability for any rebated items nor incidents involving their usage: Contra Costa Transportation Authority, Advanced Mobility Group, and the California Energy Commission (collectively known as “Rebate Providers”). Rebate recipients agree that Rebate Providers are not liable for all usage of and incidents involving rebated items including injury, death, or claims resulting from collisions, crashes, accidents, defective devices, and/or traffic violations. Furthermore, the Rebate Providers are not liable for the theft or loss of e-bikes, nor for theft or loss of rebate checks.
  - b. Upon rebate approval, applicants will be provided with local biking information, CA helmet law information, and a list of bicycle safety education resources, such as those from the [League of American Bicyclists](#) and [Bike East Bay](#).
21. **TAX LIABILITY and CREDITS:** The Contra Costa Transportation Authority partnering Rebate Providers are not responsible for any taxes which may be imposed on the customer as a result of the rebates provided by the Program.
22. **DISPUTES:** Except where otherwise limited by law, the Contra Costa Transportation Authority reserves the right, in its sole discretion, to make final determinations regarding any disputed issues about the Program, including but not limited to eligibility and rebate amount.
23. **PROGRAM CHANGES:** The Contra Costa Transportation Authority reserves the right to change, modify, or terminate the Program at any time without any liability except as expressly stated herein.

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