



CONTRA COSTA  
transportation  
authority

- COMMISSIONERS** Federal Glover, Chair | Newell Arnerich, Vice Chair | Ken Carlson | Paul Fadelli | Loella Haskew  
Lamar Hernandez-Thorpe | Chris Kelley | Aaron Meadows | Sue Noack | Scott Perkins | Renata Sos
- ALTERNATES** Candace Andersen | Joel Bryant | Diane Burgis | Peter Cloven | Darlene Gee | John Gioia  
Carlyn Obringer | Shanelle Scales-Preston | Karen Stepper | Rita Xavier
- EX-OFFICIOS** Mark Foley, BART | H.E. Christian Peeples, Public Transit Bus Operators  
Federal Glover and Sue Noack, MTC
- ALTERNATE** Debora Allen, BART | Amy Worth, Public Transit Bus Operators
- Executive Director** Timothy Haile

## Accessible Transportation Strategic Plan Task Force Committee Meeting **AGENDA**

(Full packet with attachments available at [www.ccta.net](http://www.ccta.net))

This meeting will be held in-person and via Zoom Webinar for public participation.



- DATE:** Thursday, February 8, 2024
- TIME:** 2:00 PM
- PLACE:** Contra Costa Transportation Authority  
2999 Oak Road, Suite 110  
Walnut Creek, CA 94597

Please note: Vice Chair Haskew is attending via teleconference from the following location:  
Monterey Conference Center  
1 Portola Plaza  
Monterey, CA 93940

Please note: Member Burgis is attending via teleconference from the following location:  
Supervisor Diane Burgis Office, District 3  
3361 Walnut Boulevard, Suite 140  
Brentwood, CA 94513

**IF ATTENDING REMOTELY, REFER TO TELECONFERENCING SPECIAL NOTICE**

### TELECONFERENCING SPECIAL NOTICE – PUBLIC MEETING GUIDELINES FOR PARTICIPATING VIA TELECONFERENCE

The Accessible Transportation Strategic Plan Task Force meeting will be accessible in-person, via telephone, and live-stream to all members of the public. The public is invited to participate telephonically or electronically via the methods below:

To observe the meeting by audiocast live stream, please use the link to the Public Meetings webpage on the Authority's website at <https://www.ccta.net/public-meetings/>.

To observe the meeting by teleconference, please click the link at the noticed meeting time: <https://ccta-net.zoom.us/j/88689506580?pwd=VF13d1MvUUN1MUxaVVRqeXd3TUxMZZ09> and use Passcode 052357.

Instructions on how to join a teleconference are available at <https://support.zoom.us/hc/en-us/articles/201362193> -Joining-a-Meeting.

To observe the meeting by phone, please call 1 (669) 900 9128 at the noticed meeting time, then enter the Webinar ID: 886 8950 6580. When asked for a participant id or code, press #.

Instructions on how to join a meeting by phone are available at <https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone.

How to Submit Public Comments:

1. Members of the public may submit written public comments by emailing [jreyes@ccta.net](mailto:jreyes@ccta.net) with the Agenda item number identified in the subject line of the email. For example: "Public Comment – Not on the Agenda" or "Public Comment – Agenda Item #". All written comments should be 350 words max, which corresponds to approximately three (3) minutes of speaking time.
2. To comment by video conference, click the "Raise Your Hand" button to request to speak when the Public Comment period is opened on an Agenda item. You will then be unmuted when it is your turn to make your comments for up to three (3) minutes. After the allotted time, you will then be re-muted. Instructions for how to "Raise Your Hand" are available at <https://support.zoom.us/hc/en-us/articles/205566129> -Raise-Hand-In-Webinar.
3. To comment by phone, you will be prompted to "Raise Your Hand" by pressing "\*9" to request to speak when the public comment is opened on an Agenda item. You will then be unmuted when it is your turn to make your comments for up to three (3) minutes. After the allotted time, you will then be re-muted.
4. To comment in-person, please complete a Public Speaker card and hand it to the Clerk. You will be called upon when it is your turn to make your comments for up to three (3) minutes.

The Authority cannot guarantee that the public's access to Zoom via phone or other device or the live-stream via YouTube will be uninterrupted, and technical difficulties may occur from time to time. Unless required by the Brown Act, the meeting will continue in-person despite technical difficulties

for participants using the Zoom or YouTube option.

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1. **CONVENE MEETING:** *Loella Haskew, Vice Chair*
2. **PUBLIC COMMENT:** Members of the public are invited to address the Committee regarding any item that is not listed on the agenda. Please refer to the Teleconferencing Special Notice for Public Comment guidelines.
3. **CONSENT CALENDAR**
  - A. Accessible Transportation Strategic Plan Task Force Summary of Actions from December 14, 2023
4. **REGULAR AGENDA ITEMS**
  - A. Countywide Travel Training Program Update

**Recommendation:** Staff will provide an update on the progress of the development of a Countywide Travel Training Program. This is an informational item only; no staff recommendation at this time.
  - B. Means-Based Fare Program Update

**Recommendation:** Eastern Contra Costa Transit Authority dba Tri Delta Transit Authority staff will provide an update on the Means-Based Fare Program. This is an informational item only; no staff recommendation at this time.
  - C. San Pablo Medical One-Seat Pilot Program Update

**Recommendation:** The City of San Pablo staff will provide an update on the launch efforts of the San Pablo Medical One-Seat Pilot Program. This is an informational item only; no staff recommendation at this time.
  - D. Coordinating Entity (CE) Structure Progress Report

**Recommendation:** Staff will provide an update on the progress of the CE Structure. This is an informational item only; no staff recommendation at this time.
  - E. Accessibility Workshop Volunteers

**Recommendation:** Staff is seeking two Accessible Transportation Strategic Plan Task Force members to attend the Accessibility Workshop scheduled for February 29, 2024 from 9 AM to 3 PM. This is an informational item only; no staff recommendation at this time.

**5. ADJOURNMENT** to the next regular meeting proposed for April 11, 2024 at 2:00 PM.

**\*Footnote:** In accordance with Government Code Section 84308(b) and (c), no Commissioner shall accept, solicit, or direct a contribution of more than two hundred fifty dollars (\$250) from any party, or his or her agent, or from any participant, or his or her agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency and for 12 months following the date a final decision is rendered in the proceeding if the officer knows or has reason to know that the participant has a financial interest, as that term is used in Article 1 (commencing with Section 87100) of Chapter 7. Any Commissioner who received a contribution within the preceding 12 months in an amount of more than two hundred fifty dollars (\$250) from a party or from any participant shall disclose that fact on the record of the proceeding and the Commissioner shall not make, participate in making, or in any way attempt to use his or her official position to influence the decision.

A party to a proceeding before the Authority shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party, or his or her agent, to any Commissioner. No party, or his or her agent, shall make a contribution of more than two hundred fifty dollars (\$250) to any Commissioner during the proceeding and for 12 months following the date a final decision is rendered by the agency in the proceeding. The foregoing statements are limited in their entirety by the provisions of Government Code Section 84308(b) and (c) and parties are urged to consult with their own legal counsel regarding the requirements of the law.

**ANY WRITINGS OR DOCUMENTS** pertaining to an open session item provided to a majority of the Committee less than 72 hours prior to the meeting shall be made available for public inspection at the Authority's website at [www.ccta.net](http://www.ccta.net).

**PUBLIC COMMENT:** The public may comment on any matter on the agenda, or related matters not on the agenda. Please refer to the Teleconferencing Special Notice for ways to provide Public Comment. Public Comment is limited to three minutes (or other such time period as determined by the Chair), in accordance with the Authority's Administrative Code, Section 103.4(b).

**TRANSLATION SERVICES:** If you require a translator to facilitate testimony to the Authority, please contact Tarienne Grover at (925) 256-4722 no later than 48 hours in advance of the scheduled meeting. Si usted requiere a un traductor para facilitar testimonio a la Authority, por favor llame Tarienne al (925) 256-4722, 48 horas antes de la asamblea.

**ADA COMPLIANCE:** This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Tarienne Grover (925) 256-4722 during regular business hours, at least 24 hours prior to the time of the meeting.